



Principals

Michael Gagnon
Lena Gagnon
Andrew Walker
Richard Domes

JUNIOR PLANNING ASSOCIATE **Employment Opportunity**

FIRM

Gagnon Walker Domes Ltd. was established in 1990. We represent clients throughout the Greater Toronto Area and throughout the Province of Ontario from our corporate office located in the City of Brampton. We provide professional planning and design services to real estate developers, builders, public agencies, special interest groups, professionals and private residents.

OPPORTUNITY

Gagnon Walker Domes Ltd. is seeking a Junior Planning Associate for a full-time position. The successful candidate shall be a recent graduate with up to 3 years of related planning experience. The Junior Planning Associate will report directly to and provide support to the Firm's Principals, Associates and Administrative staff in connection with the review and preparation of planning and urban design reports/briefs and conceptual plans, preparation of planning due diligence reviews, as well as assisting in the preparation and processing of various planning applications, including but not limited to:

- Pre-Application Consultation Submissions;
- Official Plan and Zoning By-law Amendment Applications;
- Site Plan Approval Applications;
- Draft Plan of Subdivision/Condominium Applications; and
- Land Division and Minor Variance Applications.

In addition, the Junior Planning Associate will provide assistance to the Firm's Principals and other Planning Associates in connection with the Planning Firm's various Ontario Land Tribunal Hearings.

QUALIFICATIONS

- University Degree or College Diploma related to Urban Planning and/or Urban Design;
- OPPI and CIP Membership (or equivalent) is preferred;
- Proficiency in the English language;
- Expertise in Microsoft Office, and knowledge of AutoCAD, AutoDesk Map 3D, InDesign Applications;
- Valid driver's license, and daily access to a personal automobile;
- Ability to attend at our corporate office in-person, full time, during our standard business hours;
- Superior attention to detail and time management skills; and
- Self-motivated, team player, resilient with an ability to multi-task.

SALARY and BENEFITS

- Commensurate with Experience.

SUBMISSION of INTEREST

Interested candidates shall submit their resume with a cover letter and three (3) references to the attention of Richard Domes rdomes@gwdplanners.com and Andrew Walker awalker@gwdplanners.com.

We thank all applicants for their interest, however only those candidates selected for interviews will be contacted.